Status of the Fishery Resource Report Project

* Open the folder on the desktop titled “Status of the Fishery Resource Reports”
* Open the next report from your green and white list.
  + Check that is has the new number from the first column of the green and white list.
  + If not, make a note on the green and white sheet.
* Scroll through the document to ensure everything looks good.
  + If not, make a note on the green and white sheet.
* Print to ARB\_F1DNR-XE8035
  + Check “print on both sides of the paper”
  + Don’t check “Print in Grayscale”
* Make a folder
  + Write “SFRR ####” on the folder tab
  + Put the printout in the folder
  + Place the folder on the cart