Statement of Work

Huron NF, 2025 Boundary Surveys

**GNA-Huron-FY25-GNA Big Green Club**

1. GOVERNMENT REPRESENTATIVE AND SUBMITTAL: Please review the Statement of Work below, along with the attached maps and respond with a **not-to-exceed Quotation** for this project. Also, please note the Delivery Date in Section G below. We request this information by close of business on April 28th, 2025. Send this to the Contracting Officers Representative (COR): Matthew Dontz by email (preferred .pdf or .docx file) at dontzm@michigan.gov . The Contractor may request a clarification/scoping meeting (or conference call) to better define the project before preparing the submittal. The work on this project must be done according to the specifications of the contract that was previously provided; pertinent paragraphs contained therein should be carefully examined before this proposal is submitted.
2. PURPOSE: The purpose of this survey is to delineate the common boundary between National Forest and private land for upcoming management activities. This project will be named the **“GNA-Huron-FY25 – GNA Big Green Club”.**
3. PROJECT AREA: This project consists of One (1) Project Area (shown on the attached map), located in Oscoda County, Michigan, more particularly described as:

GNA Big Green Club: T26NR01E Sections 10, 14 & 15, Oscoda County, Michigan

CONTROL

All of the Government corners of all 3 sections have been approved by the Remon Board throughout the years. USFS records show a quite a bit of corner records for interior corners in section 10 along with some surveys. Sections 14 and 15 have several private surveys of record.

ACCESS

Access is fair on this project with county roads on several section lines and the E-W ¼ line of section 10. There are several trail roads interior in sections 10 & 14. Section 15 will probably be the most challenging.

SURVEY RECORDS

Attached, please find the records that have been made available to the Michigan DNR for this project. It is anticipated that additional research and additional records maybe available from other sources. All survey records research is the contractor’s responsibility. These are most of the records from the USFS office in Cadillac but it is highly recommended that additional research be done there along with research from the Oscoda County Register of Deeds and Equalization and it is highly recommended that records be requested from the Oscoda County Surveyor or Representative.

1. ITEMS OF WORK:

 **LEGAL DESCRIPTIONS:**

T26N, R01E – GNA Big Green Club

**Section 10:** NE, E ½ SW, W ½ SE, SE SE, NW.

**Section 14:** W ½ NW, N ½ NE, SW NE, N ½ SW, SE SW, SE SE, NW SE.

**Section 15:** NW NW, SW NW, S ½ NE, SE NW, N ½ SW, SE SW, N ½ SE, SW SW,

 NE NW.

 **NOTE:** Not all deeds are available in Forest Service records. Missing deeds will need to be

 copied from county records. All roads and utilities under permit or easement shall be tied and

 shown on survey where they cross section and NFS property lines. All encroachments on

 NFS lands shall be tied and shown on survey.

**Contact USFS Survey staff to obtain land title and other records relevant to each project listed.**

 **GNA Big Green Club:** **T26NR01E Sections 10, 14 & 15 –** Items of Work will

 include;

*Item 1* - Control Corner Measurement (13 total) (NOTE: common corners between sections are NOT counted twice)

**Section 10:** 02

**Section 14:** 05

**Section 15:** 06

*Item 2* – Monumentation of Section Subdivisional Corners (0 total): This could easily very for this project if any Remon or existing corners of record are not accepted.

*Item 2a* – 1/16th corners, 1/64th corners, misc. corners (13 total) – See map.

**Section 10:** 01

**Section 14:** 08

**Section 15:** 04

*Item 3 and 4* – Property Line Measurement and Property Line Posting (3.50 miles total):

**Section 10:**  0.25 miles

**Section 14:**  1.50 miles

**Section 15:**  1.75 miles

*Item 5* – Property Line Re-Mark & Posting (0.00 miles total) see map.

 Corner Maintenance (0 possible corners)

*Item 6*  – Certificate of Survey (2 total)

**Section 10:**  0 Certificates

**Section 14:**  1 Certificate

**Section 15:**  1 Certificate

*Item 7 –* Land Corner Records – If any Government Corners are established and or

previously recorded L.C.R.C. is outdated by evidence found in field a new L.C.R.C. must

be written and recorded.

E. Notification letters to adjoining private landowners must be sent prior to commencing field work in the interior of sections.

F. ENCROACHMENTS: The extent of any encroachments discovered shall be brought to the attention of the Contracting Officers Representative upon confirmation by the property line survey.

G. DELIVERABLES: Working control diagram in .dwg and PDF format before staking and line marking begins. Final SIGNED, SEALED & RECORDED digital copies of Certificate of Surveys and any L.C.R.C.’s. Hard copies of recorded Certificate of Surveys and L.C.R.C.’s mailed to the COR.

H. DELIVERY DATE: The final project submission delivery date: **09/01/2025**

Attachments: -Project maps

 -USFS Specifications

 -Exhibits

 -State of Michigan Terms and Conditions

Matthew S. Dontz PS 4001056128

Michigan Department of Natural Resources & Contracting Officers Representative (COR)

1732 W. M-32, Gaylord, MI 49735

04-01-2025