Statement of Work

Manistee NF, 2025 Boundary Surveys

**GNA-Manistee-FY25-GNA Millerton Grade**

1. GOVERNMENT REPRESENTATIVE AND SUBMITTAL: Please review the Statement of Work below, along with the attached maps and respond with a **not-to-exceed Quotation** for this project. Also, please note the Delivery Date in Section G below. We request this information by close of business on April 28th, 2025. Send this to the Contracting Officers Representative (COR): Matthew Dontz by email (preferred .pdf or .docx file) at [dontzm@michigan.gov](mailto:dontzm@michigan.gov) . The Contractor may request a clarification/scoping meeting (or conference call) to better define the project before preparing the submittal. The work on this project must be done according to the specifications of the contract that was previously provided; pertinent paragraphs contained therein should be carefully examined before this proposal is submitted.
2. PURPOSE: The purpose of this survey is to delineate the common boundary between National Forest and private land for upcoming management activities. This project will be named the **“GNA-Manistee-FY25 – GNA Millerton Grade”.**
3. PROJECT AREA: This project consists of One (1) Project Area (shown on the attached map), located in Mason County, Michigan, more particularly described as:

GNA Millerton Grade: T19NR15W Sections 2 & 11, Mason County, Michigan

CONTROL

Online State Remon records show that all the Government corners have been approved through the program. There was not an abundance of information at the USFS office in Cadillac. Some private section breaks and some information from adjoining sections.

ACCESS

Access will be tough in these two sections especially section 2. Section two has a lot of swamp to the north and a fairly sizeable stream running through section. 2 county roads between both sections, one running on the east side of section 11. Not much for interior roads or trails. Terrain could be challenging and line marking extensive.

SURVEY RECORDS

Attached, please find the records that have been made available to the Michigan DNR for this project. It is anticipated that additional research and additional records maybe available from other sources. All survey records research is the contractor’s responsibility. These are most of the records from the USFS office in Cadillac but it is highly recommended that additional research be done there along with research from the Mason County Register of Deeds and Equalization and it is highly recommended that records be requested from the Mason County Surveyor or Representative.

1. ITEMS OF WORK:

**LEGAL DESCRIPTIONS:**

T19N, R15W – GNA Millerton Grade

**Section 2:** NE, NE SW, NW, N ½ SE, E ½ SE ¼ SW, SW SE.

**Section 11:** S ½ NW, N ½ SW, NW NW, NW SE, NW NE.

**NOTE:** Not all deeds are available in Forest Service records. Missing deeds will need to be

copied from county records. All roads and utilities under permit or easement shall be tied and

shown on survey where they cross section and NFS property lines. All encroachments on

NFS lands shall be tied and shown on survey.

**Contact USFS Survey staff to obtain land title and other records relevant to each project listed.**

**GNA Millerton Grade:** **T19NR15W Sections 2 & 11 –** Items of Work will

include;

*Item 1* - Control Corner Measurement (12 total) (NOTE: common corners between sections are NOT counted twice)

**Section 2:** 07

**Section 11:** 05

*Item 2* – Monumentation of Section Subdivisional Corners (0 total): This could easily very for this project if any Remon or existing corners of record are not accepted.

*Item 2a* – 1/16th corners, 1/64th corners, misc. corners (16 total) – See map.

**Section 2:** 09

**Section 11:** 07

*Item 3 and 4* – Property Line Measurement and Property Line Posting (4.75 miles total):

**Section 2:**  2.00 miles

**Section 11:**  2.75 miles

*Item 5* – Property Line Re-Mark & Posting (0.00 miles total) see map.

Corner Maintenance (0 corners)

*Item 6*  – Certificate of Survey (2 total) 1 per each section.

*Item 7 –* Land Corner Records – If any Government Corners are established and or

previously recorded L.C.R.C. is outdated by evidence found in field a new L.C.R.C. must

be written and recorded.

E. Notification letters to adjoining private landowners must be sent prior to commencing field work in the interior of sections.

F. ENCROACHMENTS: The extent of any encroachments discovered shall be brought to the attention of the Contracting Officers Representative upon confirmation by the property line survey.

G. DELIVERABLES: Working control diagram in .dwg and PDF format before staking and line marking begins. Final SIGNED, SEALED & RECORDED digital copies of Certificate of Surveys and any L.C.R.C.’s. Hard copies of recorded Certificate of Surveys and L.C.R.C.’s mailed to the COR.

H. DELIVERY DATE: The final project submission delivery date: **09/01/2025**

Attachments: -Project maps

-USFS Specifications

-Exhibits

-State of Michigan Terms and Conditions

Matthew S. Dontz PS 4001056128

Michigan Department of Natural Resources & Contracting Officers Representative (COR)

1732 W. M-32, Gaylord, MI 49735

04-01-2025