Statement of Work

Manistee NF, 2025 Boundary Surveys

**GNA-Manistee-FY25-GNA Upper River**

1. GOVERNMENT REPRESENTATIVE AND SUBMITTAL: Please review the Statement of Work below, along with the attached maps and respond with a **not-to-exceed Quotation** for this project. Also, please note the Delivery Date in Section G below. We request this information by close of business on April 28th, 2025. Send this to the Contracting Officers Representative (COR): Matthew Dontz by email (preferred .pdf or .docx file) at [dontzm@michigan.gov](mailto:dontzm@michigan.gov) . The Contractor may request a clarification/scoping meeting (or conference call) to better define the project before preparing the submittal. The work on this project must be done according to the specifications of the contract that was previously provided; pertinent paragraphs contained therein should be carefully examined before this proposal is submitted.
2. PURPOSE: The purpose of this survey is to delineate the common boundary between National Forest and private land for upcoming management activities. This project will be named the **“GNA-Manistee-FY25 – GNA Upper River”.**
3. PROJECT AREA: This project consists of Two (2) Project Areas (shown on the attached map), located in Wexford County, Michigan, more particularly described as:

GNA Upper River Project 1: T22NR12W Sections 7 & 8, Wexford County, Michigan

GNA Upper River Project 2: T23NR12W Sections 29 & 33, Wexford County, Michigan

CONTROL

The USFS records have lots of records of corners and certificates of surveys in these 4 sections. Work done by Bob Mitchell & Assoc. in sections 29, T23N, R12W and section 9 of T22N, R12W. Several other surveys and records exist. Remon has approved some corners along the two township lines involved.

ACCESS

Access will be fairly good in all sections. Better access in T23N, R12W. Some county roads and some interior trail and USFS roads.

SURVEY RECORDS

Attached, please find the records that have been made available to the Michigan DNR for this project. It is anticipated that additional research and additional records maybe available from other sources. All survey records research is the contractor’s responsibility. These are most of the records from the USFS office in Cadillac but it is highly recommended that additional research be done there along with research from the Wexford County Register of Deeds and Equalization and it is highly recommended that records be requested from the Wexford County Surveyor or Representative.

1. ITEMS OF WORK:

**LEGAL DESCRIPTIONS:**

T22N, R12W – GNA Upper River Project 1

**Section 7:** NW ¼, Part W ½ NE, Part E ½ NE, S ½.

**Section 8:** SE NW, S ½ NE, SW NW, S ½ SW, SW SE, SE SE, N ½ S ½ .

T23N, R12W – GNA Upper River Project 2

**Section 29:** E ½ SW, SW SE, W ½ SW, NE NE.

**Section 33:** NW NE, S ½ N ½, SW, NW SE, NW NW.

**NOTE:** Not all deeds are available in Forest Service records. Missing deeds will need to be

copied from county records. All roads and utilities under permit or easement shall be tied and

shown on survey where they cross section and NFS property lines. All encroachments on

NFS lands shall be tied and shown on survey.

**Contact USFS Survey staff to obtain land title and other records relevant to each project listed.**

**GNA Upper River Project 1:** **T22NR12W Sections 7 & 8 –** Items of Work will

include;

*Item 1* - Control Corner Measurement (10 total) (NOTE: common corners between sections are NOT counted twice)

**Section 7:** 05

**Section 8:** 06

*Item 2* – Monumentation of Section Subdivisional Corners (0-8 total): This could easily very for this project if any Remon or existing corners of record are not accepted.

**Section 7:** 0-2

**Section 8:** 0-6

*Item 2a* – 1/16th corners, 1/64th corners, misc. corners (4 total) – See map.

**Section 7:** 01

**Section 8:** 03

*Item 3 and 4* – Property Line Measurement and Property Line Posting (2.00 miles total):

**Section 7:** 0.75 miles

**Section 8:** 1.25 miles

*Item 5* – Property Line Re-Mark & Posting (0.75 miles total) see map.

Corner Maintenance (4 possible corners)

**Section 7:** 0.75 miles

**Section 8:** 0.00 miles

*Item 6*  – Certificate of Survey (1 total)

**Section 7:**  0 Certificate

**Section 8:**  1 Certificate

*Item 7 –* Land Corner Records – If any Government Corners are established and or

previously recorded L.C.R.C. is outdated by evidence found in field a new L.C.R.C. must

be written and recorded.

**GNA Upper River Project 2:** **T23NR12W Sections 29 & 33 –** Items of Work

Will include;

*Item 1* - Control Corner Measurement (12 total) (NOTE: common corners between sections are NOT counted twice)

**Section 29:** 06

**Section 33:** 06

*Item 2* – Monumentation of Section Subdivisional Corners (1 total): This could easily very for this project if any Remon or existing corners of record are not accepted.

**Section 29:** 00

**Section 33:** 01

*Item 2a* – 1/16th corners, 1/64th corners, misc. corners (8 total) – See map.

**Section 29:** 02

**Section 33:** 06

*Item 3 and 4* – Property Line Measurement and Property Line Posting (4.00 miles total):

**Section 29:** 1.50 miles

**Section 33:**  2.50 miles

*Item 5* – Property Line Re-Mark & Posting (0.00 miles total) see map.

Corner Maintenance (0 possible corners)

*Item 6*  – Certificate of Survey (2 total) One (1) for each section.

**Section 29:** 1 Certificate

**Section 33:** 1 Certificate

*Item 7 –* Land Corner Records – If any Government Corners are established and or

previously recorded L.C.R.C. is outdated by evidence found in field a new L.C.R.C. must

be written and recorded.

E. Notification letters to adjoining private landowners must be sent prior to commencing field work in the interior of sections.

F. ENCROACHMENTS: The extent of any encroachments discovered shall be brought to the attention of the Contracting Officers Representative upon confirmation by the property line survey.

G. DELIVERABLES: Working control diagram in .dwg and PDF format before staking and line marking begins. Final SIGNED, SEALED & RECORDED digital copies of Certificate of Surveys and any L.C.R.C.’s. Hard copies of recorded Certificate of Surveys and L.C.R.C.’s mailed to the COR.

H. DELIVERY DATE: The final project submission delivery date: **09/30/2025**

Attachments: -Project maps

-USFS Specifications

-Exhibits

-State of Michigan Terms and Conditions

Matthew S. Dontz PS 4001056128

Michigan Department of Natural Resources & Contracting Officers Representative (COR)

1732 W. M-32, Gaylord, MI 49735

04-01-2025